POLICY 7 APPEALS TO THE BOARD

POLICY STATEMENT

The Board shall hear appeals regarding matters specified in the Education Act. The Board shall ensure that stakeholders are provided with a clear, fair and expeditious process when appealing decision made by the Superintendent or on behalf of the Superintendent.

GUIDELINES

1. The Board shall hear appeals of a decision that significantly affects the education of a student.
2. An appeal may be brought by the parent of the student and, in the case of a student who is 16 years of age or older, the student.
3. Appeals to the Board will only be considered if the following procedures have been complied with:

   3.1. The issue or concern shall first be raised with the Teacher making the decision.

   3.2. If either party is not satisfied with the decision, the issue or concern shall be raised with the Principal. The Principal shall make a decision and communicate the decision in a timely manner.

   3.3. If any of the parties remain dissatisfied with the decision, the decision may be appealed in writing within seven (7) days to the Superintendent. The Superintendent shall make a decision and communicate the decision in a timely manner.

   3.4. If any of the parties are not satisfied with the decision of the Superintendent, the decision may, subject to the provisions of the Education Act, be appealed in writing to the Board.

4. The Board or a committee of the Board will consider reviewing decisions made by the Superintendent, if:

   4.1 the request is made by the stakeholder in writing within seven (7) days of the decision, and

   4.2 a majority of the Board agrees to review the decision.

5. If the Board decides to conduct a review of a decision made by the Superintendent, the appeal shall be heard in camera at a Board meeting or a Special Meeting of the Board.

6. If the Board decides to review a decision of the Superintendent, the Board may request additional information from the stakeholders.

7. The Board's decision, including rationale supporting the decision, will be communicated to all parties in a timely manner. The decision will reflect the following possible options:

   7.1 the Superintendent's decision is consistent with policy and uphold the decision, or
   7.2 the Superintendent's decision is not consistent with policy and uphold the decision, or
   7.3 the Superintendent's decision is not consistent with policy and render an alternate decision.

8. Appeals involving student expulsion will be heard by a committee of the Board. A decision of the committee is deemed to be a decision of the Board.
9. The Board will inform the stakeholder of the right to appeal the decision to the Minister of Education, if applicable.

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