POLICY 2 POLICY DEVELOPMENT AND REVIEW

POLICY STATEMENT

The Board of STEM Innovation Academy Society is responsible for the development of policy to provide effective parameters and procedures to guide the governance and administration of STEM Innovation Academy (the "School"). In fulfilling its responsibility, the Board is directed by the following:

1. Board policies shall be consistent with the Charter, relevant legislation and Alberta Education policies.

2. Policies shall contain a broad, general statement of policy and specific relevant guidelines. Guidelines shall reflect an appropriate balance between the responsibility of the Board to develop a framework to guide and support and the responsibility of the Board to allow the superintendent to exercise their professional expertise.

3. Policy development or amendment may be initiated by the Board, Alberta Education, or by legislation.

4. The process for developing or amending policies shall be determined by the Board and may include participation of stakeholders where appropriate.

5. Policy development and review are the responsibility of a Standing Committee as determined by the Board.

6. Policies and amendments shall be approved by the Board and shall specify the policy code, approval date, and where appropriate, the amendment date. Approved policies shall be maintained in a Policy Manual and posted on the school's website.

7. Where appropriate, the Board will develop and include forms as appendices to a policy. Such forms shall be maintained in the Policy Manual.

8. The Board shall review policies on a 3-year basis (or as needed by legislation).

9. The Superintendent shall determine an appropriate process for reviewing a specific policy when requested by a stakeholder to ensure that fair and reasonable consideration is given to the request. It is expected that in most instances, such a review will be carried out by the Superintendent.

10. The Superintendent is responsible for the implementation of appropriate administrative procedures which are guided by Board policy.

Approved: April 2022
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