

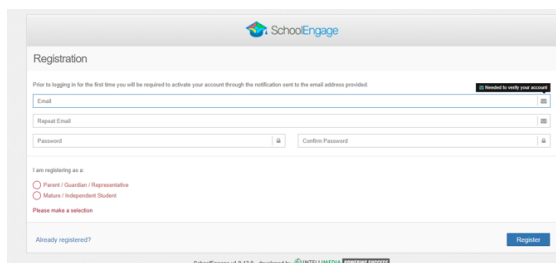
Student Registration Portal Instructions

To register, please click on this link:

<https://stem.schoolengage.ca/#/login>

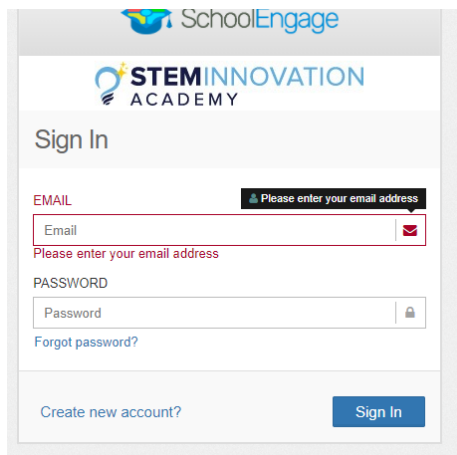
This will take you to our registration form which collects information required for Alberta Education, in a format acceptable to them, and assists us in planning for the 2022-23 school year.

1. Create a new account with your email and password. Be sure to remember which email address you use to create the account.



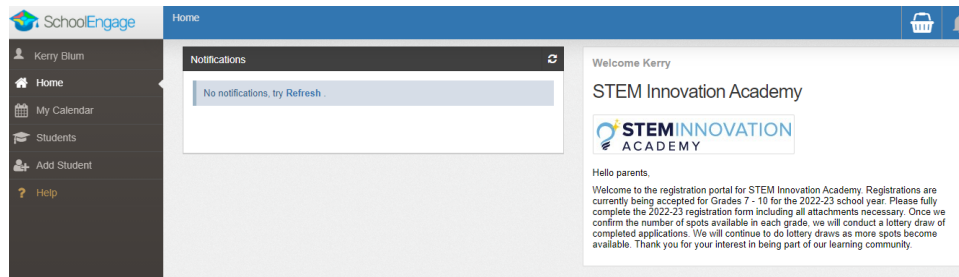
The screenshot shows the 'Registration' page on the SchoolEngage portal. It includes a header with the SchoolEngage logo and a note: 'Prior to logging in for the first time you will be required to activate your account through the notification sent to the email address provided'. The form contains fields for 'Email', 'Repeat Email', 'Password', and 'Confirm Password'. Below these fields, there are radio buttons for 'I am registering as a' with options: 'Parent / Guardian / Representative' and 'Mature / Independent Student'. A 'Please make a selection' message is displayed. At the bottom, there is a link for 'Already registered?' and a 'Register' button. The footer indicates 'SchoolEngage v1.9.13.9 - developed by INTELLIMEDIA PARTNER 202213'.

2. You will receive an email asking you to confirm you have set up this account. Click on the link provided to continue account set up.

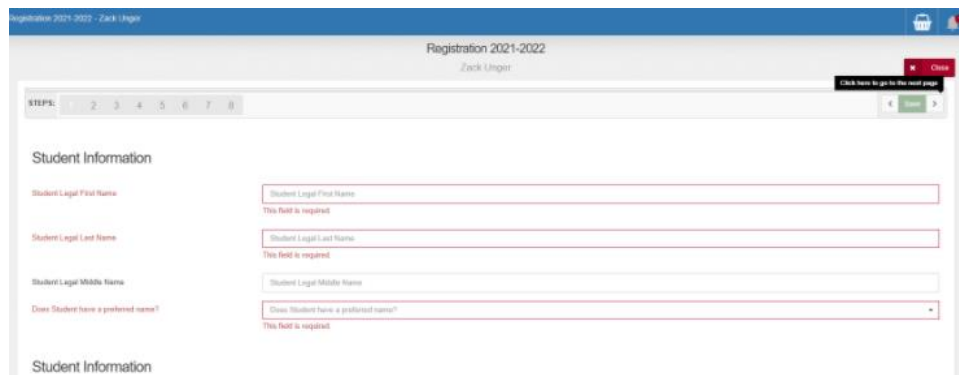


The screenshot shows the 'Sign In' page on the SchoolEngage portal. It features the SchoolEngage logo at the top, followed by the STEM INNOVATION ACADEMY logo. The page has a 'Sign In' heading. Below this, there are two main sections: 'EMAIL' and 'PASSWORD'. The 'EMAIL' section has a text input field with a red border and a message 'Please enter your email address' above it. Below the input field, there is a red error message 'Please enter your email address'. The 'PASSWORD' section has a text input field with a lock icon on the right. Below the password field, there is a link for 'Forgot password?'. At the bottom of the form, there is a link for 'Create new account?' and a 'Sign In' button.

2. Once signed in, you will see a home page. Click on "Add Student" on the left to register your child.



3. Proceed to completing the registration form. Please note it will ask you to upload the documents required. Screenshots/pictures of documents and report card marks are sufficient. Please label all uploads for easier access.



4. Once completed, you may check the information on your registration by clicking on "Students" on the left-hand side. Please note, incomplete forms will not be considered in the lottery draw.

If you would like to review the video on how to complete your registration, click here

<https://www.youtube.com/watch?v=HwI9UPzuC9Q>

If you have any questions, please email our administrative secretary, Lisa Cormier – l.cormier@stemia.ca

