

Administrative Procedure 304

Students

TRANSPORTATION

Background

The STEM Innovation Academy Society is committed to providing safe, effective and affordable transportation services for its students to and from school.

Procedures

1. Transportation service agreements may be established by the Society with certified transportation service providers for general daily busing services to and from its school for its students.
2. Where busing services for students are not available or otherwise feasible, the Society may enter into transportation agreements with individual families and reimburse parent(s) in accordance with the amount available through Alberta Education grant regulations.
3. The secretary-treasurer is responsible for financial management administration relating to transportation services.
4. The school principal is responsible for establishing procedures that address student safety and conduct during loading and unloading times at the school, as well as working in cooperation with the transportation service provider to maintain a safe and orderly environment on buses.
5. The school principal will establish procedures to ensure timely information is made available to families regarding busing services during adverse weather conditions or other emergency circumstances.
6. The school principal may authorize or arrange for contract bussing services for school field trips or other school-related travel.
7. The Society may levy a transportation fee to families in order to generate revenues to specifically cover costs of transportation services, which are invoiced to the Society by the transportation service provider(s).

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